



**WILLIAM CAREY
CHRISTIAN SCHOOL**

Out of School Hours (OOSH) Educator

Part-Time/Casual

Commencing Immediately

WCCS is committed to transforming lives by the proclamation of the gospel and the delivery of an excellent Christian education, accessible to the whole community.

Position: Marketing Assistant (Events and Community Engagement)

Framework (Head, Heart and Hands):

Our task can be seen within the framework of:

- **Head** (the ruling side of things – biblical rule of faith and practice, NESA requirements, evidence based research, professional development),
- **Heart** (your passion for the gospel, for honouring God in your work, for encouraging your colleagues and students) and
- **Hands** (the practical component of what you do).

Working at William Carey gives opportunity and responsibility for staff:

- To maintain a Christian lifestyle, growing in living God's way; promoting and modelling an understanding of living God's way in God's world as God's image;
- To develop their biblical worldview and to disseminate it.
- To share the gospel with students and parents, pointing them to Christ.
- To develop relationships with students, parents, colleagues and others that show the fruit of the Spirit, seasoned with salt, modelling Christ in their interactions and being sensitive to interpreting responses from students and parents who come from diverse cultural and religious backgrounds.
- To develop their professional skills, carrying out their duties in a competent and conscientious manner, while seeking opportunities to improve their knowledge and skills, including through participation in professional development.
- To work cooperatively to maintain a consultative and collaborative workplace
- To work humbly, following reasonable instructions given by their supervisor, complying with school policies and procedures, and being accountable for their own actions and decisions.

Role Objective

OOSH Educator reports to the OOSH Coordinator, working as part of a team, to provide a safe and engaging learning environment for student requiring before and after school care and vacation care.

Essential Criteria:

- Be an evangelical Christian, able to fully subscribe to the school's Statement of Faith.
- Working with Children Check clearance for employment
- Current First Aid certification, or willingness to gain them
- Familiarity with food preparation health guidelines
- Previous experience working with children in a similar role
- Experience in developing imaginative children's programs and activities
- Proven reliability and integrity
- Energetic and outgoing personality

Responsibilities:

Your duties will include (but are not limited to):

- Working with, engaging, supervising and responding to children aged 4 years - 12 years old.
- Mainlining weekly written observations
- Contributing to and sharing ideas regarding every aspect of service, including programming and excursion ideas
- Assisting with daily centre maintenance and in meeting COVID-19 regulations
- Ensuring the safety of children at all times
- Work autonomously and collaboratively within a team always striving towards the best outcomes for children and families

This Role Description is a guide only and is not intended to be an exhaustive or exclusive list of the duties of this position. It is subject to review and modification by the Principal at any time in response to the changing needs of the School.